

Friends of the Nashua Public Library
3/13/06 Meeting

Attendees:

Carole Barker
Ken Bateman
Judy Blachek
Rosemarie Dykeman
Carol Eyman
Vickie Meagher
Marjorie Morse
Barbara Rottenberg

Special thanks to Dawn Bateman and Judy Blachek for the delicious and plentiful goodies!!!

NEXT MEETING: Monday, April 10, 7:00 PM, Media Wing in Library

Our meeting this month focused on our upcoming book sale, updates on membership and library activities, and ideas for Friends future projects.

Book Sale on April 22, 8:30-2:00ish

- All proceeds go to the Friends
- Donate books; ask friends to donate (bring books to library front desk by April 15)
- Publicity - posters around library; press release; signs in businesses on Main Street
- We need to determine whether we'll use a cash register (used by Library staff only) or use a calculator and sales checks
- We agreed to have a preview the night before (April 21st)
 - The preview is for anyone who has joined the Friends group (donated)
 - Will be held in the East Wing from 7:00 - 8:30
 - Books that are discarded from Library are city property and the proceeds go to the city; we will need separate records for these
 - The Library would like to review the books that are donated to evaluate for their collection; the group voted yes on this motion
 - Friends will handle sorting and pricing
 - Carole said she could help one or both times (need 2 for Friday night, 5 for Saturday)
 - Bruce Marks can help out; Carol will check w/him
 - Carole suggested inviting the media or other VIPs to the preview
 - We will post info on the book sale in PTO newsletters
 - Carole offered to put a collection box for books at Curves for our sale

General publicity

- Contact the Telgraph to do an article on the Friends
- Put a big poster in the entrance to the library

Membership/Miscellaneous Update

- Current Friends account balance: \$719.46
- Ideas for increasing membership:
 - Ask Great American Downtown to include Friends info in their newsletter
 - Provide local churches and temples (through Interfaith) with a stack of brochures to distribute
 - Provide local independent bookstores with brochures

- Put brochures at City Hall - near city clerk's office

Director's Update (Carol E.)

- It is budget time for the city and the Library has been asked to cut 5% from their budget (a \$100K cut)
- Carol is not sure yet what programs/services will be affected
- On April 5 the Library presents their budget to the Aldermen
- On April 6 there is an event on Getting Organized (Thursday evening at 7:00); would be good to have a Friend attend
- Three concerts are coming up; Carol will identify the projected busiest events for us
- Summer concerts will be a good place for us to advertise Friends
- An idea was proposed to get people to donate coffee that would be free for library patrons (issues with food - has to be from commercial baker)
- Sunday March 26 there is a concert associated with the Heart of the Sea book
- On April 1 Tutor.com will be introduced to the library; this online program provides children with access to a tutor for help with homework, through a chat-like service; offered for grades 4-12 (tutors are screened); this effort would be a good tie-in to PTOs; get in to April PTO newsletters

Potential Upcoming Friends Projects (Carol E.)

- Have a named children's author come in to speak - Carole B. has a directory of children's authors local to New England
- Long range - library hopes to finish off the East Wing for meeting space; buy furniture
- Enhance One City One Book Program (help ensure that authors can present at library)
- Buy 10 more Library posters for city poles - \$125 each
- Future - help ensure library can afford rights to movies

Notes

- Good to quantify donations - specify what causes/projects the Friends donations support
- Can we set up to allow credit card donations? (Pay pal)
- Suggestion from Ken - Guest speaker on gardens and gardeners

Infrastructure

- Fill out tax forms - Joe was going to call Maria Gannon
- Tom Corbett is our resource for a web page link; our page can be hosted on the Library server
- Membership dues is annual, set expectation that it is the calendar year (January - December); however, if someone joins in last quarter, membership would go through following year
- We need a Treasurer; Scott Myer is temporary
 - Does anyone have an association with an accounting firm?
 - Can we send a letter to local Nashua CPA firms; give them free membership, give them the free publicity that they are providing financial support?
 - Ken offered to help out with Treasurer role if we can't find anyone
- Need a process for monetary request from the library
- Get someone from another Friends group to come in and talk to our group

Action Items

- Judy

- Draw up a schedule for staffing of the book sale and preview
 - Contact the Telegraph for article about the rejuvenation of the Friends group
 - Contact Great American Downtown to post info on Friends in their newsletter
 - Call Friends president from years ago (Audrey Farrar) - would she have finance experience?
 - Develop process for monetary requests from the library
 - Put brochures at Annie's Book Swap
 - With Rosemarie, contact PTOs re: tutor.com
- Carole B.
 - Talk to Bruce about putting a poster at the entrance of the library that advertises the Friends
 - Put brochures at City Hall (Carole's husband)
 - Put a box at Curves for book collection
 - Look at list of children's authors and come up with suggestions for potential speakers at library
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- Rosemarie
 - Contact Interfaith to distribute Friends brochures
 - With Judy, contact PTOs re: tutor.com
- Carol E.
 - Send tutor.com blurb so we can include in PTO newsletters
 - Find out if Joe talked to Maria Gannon about tax forms
- Margie
 - Send out email to the dist list to ask for help/potential resources with finances
 - Put brochures at Toadstool bookstore
- Ken
 - Contact other Friends groups to get someone to come talk to our group
- Open
 - Ensure a Friend attends the April 6 Getting Organized event (and other events)
 - Look into Paypal for Friends credit card donations