

NPL Friends Meeting

August 11, 2008

Attendees:

Lisa Allen
Carole Barker
Judy Blachek
Kristy Donaghy
Carol Eyman
Erin Powers

Next Meeting: September 8 at 7pm in Music/Art/Media Wing

May minutes: Carole Barker made a motion and Carol Eyman seconded it to accept the June 2008 minutes. Motion passed.

Treasurer's report:

As of July 3 balance was \$25,083.90

As of August 6 the balance was \$25,297.90

- Daily book sale receipts have been very strong this summer, totaling 727.50 in June and \$980 in July.
- Carole B made a motion and Carol E seconded to accept the June and July treasurer's reports. Motion passed.
- Decided to put \$10,000 in a one year CD. Judy will check on getting one at Digital Credit Union, Kristy will inquire about rates at Sovereign Bank.
- Review petty cash balance: Balance is \$304.85, \$1.88 overage.
\$141 was spent on Teen Summer Reading prizes in July. Petty cash was replenished with \$200 in August. Kristy motioned, Carole B seconded motion to accept petty cash report. Passed.

Membership update: Erin reported that membership is now at 96. One new member donated \$200 as a membership fee.

Adding Fine Forgiveness as a Friend's benefit: Judy showed a mockup of a Fine Forgiveness card allowing \$8 in forgiveness in 50 cent increments. Carol had showed it to department heads and it was well received. Discussed possibly incorporating the card into a postcard to be sent to members as they sign up. Carol will now ask that it be put on the trustees September agenda.

Fundraising:

- Ongoing sales and sorting – sorting is up to date. New shelf unit is up. Kristy made a motion and Carole B seconded to spend \$82 on another shelf; passed.
- Rotary Grant – Judy did not apply; did not think there was much chance of getting the \$400 in light of our current bank balance.
- Ella Anderson grant – Judy will call for information on deadlines.
- Online book sales – Ron Purmont will reduce prices by 30% to see if items will sell.
- Garden tour idea – Lisa Allen went to a garden tour that was a fundraiser for the Cambridge Public Library Friends group. \$25 ticket to see 12 gardens, held in June. Lisa will investigate the possibility of doing something similar ourselves and

talk to the Nashua Garden Club.

Director's update: (Carol Eyman)

- Live Homework Help has added assistance for grades K to 3 as well as adult learners: GED, resume writing, work writing projects
- Joe Dionne is looking into placing a book drop at an offsite location in Nashua.
- Staff will have a training day on August 20. Judy will speak about the Friends. Other topics are Live Homework Help changes, customer confidentiality, sexual offenders, and emergency and disaster procedures.
- The school district no longer shares the Horizon system with the library. Library negotiated a new contract.
- A new (adult) page has been hired in the teen department to assist with programming and materials.
- Circulation for FY08 was 5 short of the 750,000 goal; up 3 % over FY07.
- Library expects to get one of the sculptures from the recent symposium, to be installed on lower plaza.
- A magazine exchange has been set up in the lobby; drop off or pick up old copies of magazines.
- A presidential penny poll in the lobby will raise money for the Humane Society.
- Transparent Language donated software for learning 10 languages. Customers can borrow it for 3 weeks.
- Back to school night will be held at the library August 21 from 5 to 6:30.
- The C-Span campaign bus visited July 31.
- Library customers donated items for the soup kitchen during Care and Share Week.
- New Kidstuff flyer was distributed.

Financial requests:

- Second aquarium pass requested due to high volume use; most popular pass, low price per circulation. Kristy motioned, Carole B seconded motion to spend \$625 on 2nd New England Aquarium pass. Motion passed. Carol will ask Karen Beaver to send Kristy the form to order it.
- \$160.25 (approved earlier) will be sent to NH Carbon Challenge for teen summer reading incentive.
- Carol E motioned, Carole B seconded to move \$385 into the Dionne memorial account, bringing the balance to \$3000.
- Erin motioned and Lisa seconded a motion to spend up to \$700 on a Wii game system for the teen and outreach departments to use for programs. Motion passed. Kristy will talk to Jenn Jasinski about how to go about purchasing it.

Author Committee Update:

- Sisters in Crime-November 2008 – committee has asked this speakers bureau for 3 authors @ \$50 each to speak on "It's a Mystery to Me" (how mystery writers do their work). Probably on November 23 at 2 pm.
- ""Big Name" author: Committee has requested a popular author to appear on October 4 or 18, 2009. Probably will be held at Court St theater (Streeter Theater) if we can get the date during the lottery later this fall. Our budget is \$5000, plus expenses.

Miscellaneous:

- Kristy and Judy will pick up 12 boxes of books from a person in the North End. She has a book review web site and will donate many new books.

- Judy distributed a handout of the presentation she's put together for the August 20 staff training. It's generic enough that it can be used for other purposes as well.
- Carole showed a Book Flip bookmark she bought at the Vineyard Haven Public Library for \$8. Judy will investigate wholesale pricing so we can consider selling one ourselves for fundraising.
- Carol E will investigate holding a concert on October 26 at 1:30 or 2 to increase book sale traffic. Friends would sponsor.
- Library Advocacy conference: sponsored by Gates Foundation in September in Portland, ME. Free. Kristy getting more details.
- Schedule for fall meetings: September 8 and November 10 and December 8 at 7 pm in Music/Art/Media Wing; October 12 (Sunday) at 1:30 pm since library is closed October 13.

Action Items

Team	Future: Determine how to stagger Board member roles.
Carol, Judy	Come up with proposal for how to implement "fine forgiveness" concept. Design a card, bring to Trustees.
Carol Eyman	Get fine forgiveness on September Trustees agenda
	Email Judy the dates the East Wing is reserved before booksale.
	Investigate holding a concert October 26.
	Ask Karen Beaver to send Aquarium form to Kristy.
	Take a picture of Dawn filling the shelves for Judy's PowerPoint.
Ken Bateman	Contact children's organizations to see if they will post the Books 2 Babies brochures.
Judy Blachek	Contact Ella Anderson grant to find out about deadlines.
Marjorie Morse	When Bruce finishes brochure changes, get them printed.
	Go to bank with Judy and Kristy to put name on bank account.
Kristy and Judy	Talk to the bank about options for putting some of our money in an interest-bearing account. (In process.)
Bruce Marks	Update Friends brochure with edits/changes.