

NPL Friends Meeting
March 12, 2007

Attendees:

Carol Barker
Ken Bateman
Judy Blachek
Tina Donovan
Carol Eyman
Marjorie Morse
Liz Ullrich

Next Meeting: Monday, April 9, 2007

February 2007 Minutes: Approved

Membership Report: Total for year ending 2006: 87

Treasurer's Report: Current balance - \$9358.25. Our daily sales per month are running consistently at about \$600.

Fundraising

Tote bags – Sold 10 in February

Note cards – not very popular

Book sale – Judy contacted Nashua Honor Society at Nashua South; we want a minimum of 2 people and a max of 5, for Saturday morning and afternoon. They are having a meeting and will ask for volunteers.

Sorting – can we get rid of the cart that falls apart (has romance novels in it)? We could use a table instead. We need to get started with the sorting schedule.

Art Auction – Ken has determined that we need membership growth and experience before we take on this type of effort.

Membership – Can we solicit more from people in town for membership? Target the alderman, or teachers, or firemen, or whatever. Ken offered to contact the man from the Chelmsford Library that sends out these specific membership letters.

Directors Update

- Bilingual story hours – very popular
- Chandler Library – sealed bid, deadline tomorrow, no takers yet
- Money for new servers – approved by alderman

- Ledge Street school had homework night/literacy night – children and teen room staff went
- Carol talking to schools about live homework help, etc.; she'll talk about the Friends and could bring brochures
- Last parking raffle – (6th of 6) – over a 1000 people participated (some were duplicates)
- New calendar/newsletter for Spring came out
- Aquarium pass – 23 uses (17.6%) – second after Museum of Science
- Channel 16 – Spit Brook Road camera; Bruce has made slides to advertise library activities
- Potential for Adopt --Shelf program – some libraries do this; volunteer comes in and reads the shelf to see if it is in the right order, straightens it out
- Working on maintaining order in the teen room; noisy, kids are just hanging out and not doing anything (a camera might help)
- Tomorrow night is town meeting in many towns; Hudson is voting on a new library – get people in Hudson to get out and vote!!!!
- Assistant Director – still looking
- Opening for Library Assistant – fulltime position

Financial Requests

- Books for Babies (proposal from Kathy Bolton) – this program would provide books for new parents that they can read to infants; there are 1400 births a year at SNHMC, and 600 at St. Joe's; we would provide a coupon from the Friends in the parents take-home package that could be redeemed for a board book at the Library. We could include a Friends brochure. This program would generate positive publicity for library and for Friends. Would be about \$4 a book. Do a pilot program – timeframe or amount of money – and see if it works. Ideal time to get people back to the library – when they have a baby. Library has programs for infants. Concord library does this. We loved the idea but had some questions that Kathy will go investigate (pricing, type of books). Should there be an expiration date on coupon? We would like a monthly report of what is given out for tracking purposes and Kathy said she could provide this. There was a suggestion to offer Nursery rhymes and one infant book.
- Adult Summer Reading program (from Steven Butzel) – looking for gifts for raffle for people who join the Summer Reading program. We APPROVED up to \$100 for parking passes, and 5 tote bags full of books at fall book sale .
- Intern (from Steve Butzel) – requested \$200 stipend for the Intern – NOT APPROVED (we felt this fell out of the charter for the Friends group)
- Film licensing fees – was hope that State would fund a pool for the licenses; hasn't happened yet, although it probably will. Fee is \$900 and needs to be paid March 1. If State one goes through, we would get refunded (pro-rated). ALREADY APPROVED

Tax-Free Status

Lawyer said we needed an accountant, not a lawyer; gave us a referral. (Note: Will cost us about \$750 to get the tax-free status.) NH tax-free status is needed for the bank account. That costs \$25.

Tina will eventually be too busy to handle the treasurer's job (September timeframe).

Action Items

| | |
|----------------|--|
| Kathy Bolton | Contact Concord Library for more information on Books for Babies idea (how many books did they offer, which books, etc.) |
| | Contact book company for pricing information – what quantity gets the best price |
| Ken Bateman | Contact Chelmsford Library Friends person who sends membership letters to specific groups |
| Carol Eyman | Find out if we can get rid of the cart with the romance novels on it (falls apart) and replace with another table |
| | Give personalized membership letter for Trustees to Joe Dionne |
| Judy Blachek | For May meeting, add agenda item for reviewing need for museum passes. |
| | Contact non-profits re: attending end of book sale |
| | Meet with accountant |
| | Complete NH tax-free status |
| Marjorie Morse | Get name on bank account |
| | Send mail to Friends dist list re: East Wing committee (on hold). |
| | Create personalized membership letters for Trustees and send to Carol |
| | Send out request for volunteers for sorting before the book sale and for and general help at book sale |