

NPL Friends of the Library Annual Meeting

November 13, 2007

Attendees:

Carole Barker
Martha Barrett
Ken Bateman
Judy Blachek
Kristy Donaghy
Louise Dumont
Madeleine Dumont
Carol Eyman
Mark King
Marjorie Morse
Yurdagul Ozcayir
Roz Price

NEXT MEETING: Monday, December 10, at 7:00PM

October Minutes: Accepted

Treasurer's Update

Account Balance: \$21,355.42

Daily sales for November: \$460.97

Membership Update

Currently 89 members; 1 new since last month.

Elections

The following current board members were reelected:

President: Judy Blachek
Vice President: Ken Bateman
2nd Vice President: Carole Barker
Secretary: Marjorie Morse
Treasurer: Kristy Donaghy

Fundraising

- Martha Dionne donations: \$2615 (potential outstanding issue about some checks not being cashed yet).
- Silhouette artist: came on November 9 – we wound up with a little under \$300; 30 participants - didn't get as many as we thought we would. Maybe more advertising next time? Posters?
- Hannaford gave us a \$1000 grant for Books for Babies.

Director's Update (Carol Eyman)

- Asbestos abatement work is complete
- The kiosk outside the library lobby is going to be refurbished; it will leave at end of November and work will take about a month; being paid for by a library fund.

- December 15 – Library holiday staff party at Hunt Building; all Friends are invited.
- November 15 – party at Hunt Building; established a Friends of the Hunt group.
- Celebrate Red Sox and Nashua Pride – kids can go to children’s room and answer a trivia question about Red Sox and if they get it, they receive a voucher to go to a Pride game.
- Check out the revamped library blogs – 6 times a week a staff member writes a blog.
- Live Homework help (online tutoring service) generally used 70-150; in October 289 kids used it; Jen has met with schools about the library so this helped.
- Several staffers marched in the Veteran’s Day parade and passed out coupons for getting a free book.
- East Wing – plan to eventually renovate this area, once the Chandler has sold; new wing may include meeting rooms, local history room with right environment for old books, quiet study area; library has talked to 3 architectural firms and will now tour libraries that they have built.
- Gathering for newly elected officials (alderman, mayor, etc.) is Dec. 3 and the Friends are paying for the food.

Financial Requests

- Museum passes – got \$500 from the Rotary; details on what Friends can contribute to TBD.
- Film license for The War Tapes – a woman gave 3 soldiers cameras for their tours in Iraq; films introduce their families; one man is from Hudson, MA, one from NH, one from Watertown MA (student at UNH). We approved \$65.
- Outreach Van – has VHS videos but library is requesting \$450 for collection of DVDs (through Baker and Taylor – PO, or petty cash); buy half now and then buy a couple a month. The van goes to nursing homes, homebound people, elderly housing complexes and some schools and daycare centers. Get movies from 30s, 40s, 50s. Specialized for audience. We approved up to \$450 for the next 6 months for purchase of DVDs.

NHHC Programs Update

- November 8th – Graveyards – very well attended (55 people); received high evaluation from attendees.
- November 29th – NH on Skies.
- These programs may be taped.

Miscellaneous

- Tent customization – Kristy to research.
- Tax free status – documents are with accountant.
- Books for Babies – brochures being printed; Kathy getting in touch with the hospitals
- Membership chair – let us know if you are interested.
- Setting up 2008 budget – committee members will be Kristy, Carol Eyman, and Carole Barker
- Need to submit the press release on Friend’s accomplishments and financial contributions to the Library
- 2008 membership appeal – do earlier than for 2007; Ken, Margie, Judy to form committee.

- Friends of their library week – Carol wrote a nice letter that appeared in the paper; we got a card and bowl of candy from the staff. Thank you!

Action Items

Ken Bateman	Continue working website issues for PayPal.
	With Margie and Judy, form membership appeal committee.
Carol Eyman	Get more information on the coffee machine situation – cost, etc., and what our role would be if we took it over. (Dawn may be interested.)
	Ask Joe for names of people who mentioned that their checks for the memorial donation were not cashed.
	Work on budget committee with Carole and Kristy.
	Check to see if we can find out how many Books to Babies coupons go out and how many come back.
Judy Blachek	With Margie, send out thank-you letters for memorial donations.
	Add setting date for Spring book sale to December agenda.
	Log in to PayPal account.
	Send a thank-you note to Hannaford and to the Rotary for their grant and donation.
	With Ken and Margie, form membership appeal committee
Marjorie Morse	Go to bank with Judy and Kristy to put name on bank account (after tax paperwork is complete).
	With Judy, send out thank-you letters for memorial donations.
	Log in to PayPal account.
	Check into what other Library Friends groups use for membership tracking software.
	Update brochure (when supply dwindles) to include PayPal info, the Senior age, and any decision we make on terms of a membership year
	With Ken and Judy, form membership appeal committee.
	Write and submit press release for Friend's accomplishments and financial contributions to the Library; include specifics on amounts.
Kristy Donaghy	Log in to PayPal account.
	Set up budget committee with Carol and Carole.
	Investigate cost/process for customizing our new tents.
Carole Barker	Log in to PayPal account.
	Work on budget committee with Kristy and Carol.
Team	Set date for Spring book sale.
	Document any specific role you had in the book sale and send info to Judy; send any other

ideas/suggestions as well.

Determine how to stagger Board member roles.