NPL Friends Meeting (Zoom)

January 11, 2021

Attendees:

Jill Angel
Martha Barrett
Judy Blachek
Sue Carey
Elsa Conrad
Carol Eyman
Linda Gillet
Calann Hertel
Vickie Hill
Margie Morse
Michelle Podsiedlik
Jenifer Smith

Next meeting: February 8, 2021

Welcome and intros

Review of December meeting minutes: Approved

Treasurer’s Update for December: Approved

Review updates only:

- DCU account balance total: $39,078.54
- PayPal: $1233.70
- Petty cash: $151.94
- The Board needs to schedule the 2021 Budget Meeting when all info is available

Membership:

- 104 as of January 11, 2021

Infrastructure Update

- We need plastic shelving inserts for wire carts; cost of $125 approved
• Request from Pennichuck PTO (Elsa Conrad initiated) to buy books for schools because school libraries aren’t available during pandemic. We would use the same rules for other buyers but not a $100 minimum; Judy would like to open to all schools; Sue Carey will send out email to get PTO contact information. We will let Pennichuck in first for 50 books and see what other schools are interested. 5 soft cover for $1; 1 hardcover for $1. Elsa will send Judy an email to schedule Pennichuck visit. If needed, maybe in future we send a note to dist list asking for more children’s books (to supply our pop-ups later on).

• NH Humanities Council – Judy proposed donating since they could use assistance; we approved $200

• Update on big volume buyer sales
  o Western Mass dealer on Monday, the 11th. Their visit went well and they spent $100, plus two memberships
  o Jeff from Toadstool comes on Monday, the 25th

• Large album donation coming on Saturday, the 16th

• Program on Boston history with David Kruh (cost is $50) set for Thursday, March 18 – he will talk about at 3 crimes

• Other program ideas – A member (Mary Johnson) wrote about Mother Teresa and could do an online presentation; Possibly in March-April-May timeframe

• Hillsborough Corrections will get back to us when they are ready (paperbacks, for male population – sci-fi, mystery, etc.)

• Pop-up sales in May, if appropriate/possible

• Potential future book sale dates—Avoid Thursday, back to school night, and concert weeks

**Director’s update (Carol Eyman)**

• Building closing

   The trustees met on January 5 and voted to keep the library building closed to the public at least until the middle of February, although no exact date was set. They will re-evaluate at their next meeting, February 2.

• Union contract

   The library union contract was approved by the Board of Aldermen in December.

• Tax assistance

   Tax assistance will not be held at the library this year. The VITA volunteers are offering a virtual option where taxpayers scan and email their W-2s, receipts, etc. to the organization, and the volunteer prepares the return at home. They also plan to have a site where people can drop off documents and pick them up after the volunteer has completed the return. But we don’t expect those drop-off sites to be at the library. Details are not finalized yet. Toward the end of January, taxpayers can call 211 for more information or go to
The IRS provides very few printed tax forms to the library these days, so library staff are working on a procedure for customers to send blank tax forms to the library’s printers and pick them up using curbside pickup.

- Online payments

We have implemented a system that allows customers to pay fines online using a credit card (although we still are not charging fines).

Financial Requests/Grants - None

2021 Nashua Reads

We have a signed contract with the author and provided initial payment. We need to determine when to announce our title; would like to do a video announcement like last year. We might want to announce earlier than usual since it takes longer to acquire books due to pandemic changes.

Miscellaneous details

We received thank-you notes from staff for our staff gifts.

Action Items

<table>
<thead>
<tr>
<th>Margie</th>
<th>• Continue effort to contact Booksalefinder regarding other library book sale schedules in 2021</th>
</tr>
</thead>
</table>
| Judy         | • Send template of letterhead with new logo to Board  
• Send Blue Turtle book seller information to Jill  
• Ask member Mary Johnson (get info by January 23) to talk about her book on Mother Teresa  
• Purchase 5 $20 gift cards to Toadstool for Membership raffle  
• Set up Pennichuck visit with Elsa Conrad |
| Sue          | • Get PTO contact information for Nashua Schools |
| Jill         | • Donate $200 to NH Humanities Council |