

NPL Friends Meeting

August 8, 2022

Attendees:

Jill Angel
Pam Baker
Judy Blachek
Sue Carey
Anna Craven
Vickie Hill
Calann Hertel
Vickie Hill
George King
Sarah Leighton
Elizabeth Lewis
Margie Morse
Jenifer Smith
Tom Woodward

Next meeting: September 12, 2022

Welcome and introductions

- Meet Pam Baker – We met the Libraries new Programming and Marketing Librarian

Review of July Minutes: Approved

Treasurer's Update for July: Approved

Review updates only:

- DCU account balances total: \$60,321.37
- PayPal: \$1679.41

- Need to have Facebook advertising deducted
- Petty cash: \$151.94 from June
 - No new petty cash report for July or August – need to determine who owns this and tracks it

Membership:

- 221 as of August 8, 2022
- A huge thank you to Lara Moody for her many years of service and a welcome to Sarah Leighton for volunteering to take on this role.

Infrastructure Update

- We made \$2793 in the August 6 Pop-Up Sale (will need to deduct small expenses)! Great for a very hot day.
- Judy suggests that we do just 2 Pop-Ups next season – May/June and September/October and book rain dates.
- There was an issue using Square with wifi connection; Judy is looking into it.
- Next pop-up sale is September 17.
- Summer author: Kate Clifford Larsen on August 10, in the Theatre.
 - Timing the author for switching to questions and ending – Margie (Pam has sheets)
 - Sue will be in green room with author and will find out how she likes to sign books (type of pen and where in book) Does she want a walking mike?
 - Judy prepared the intro for Kate
 - We need to have volunteers to handle the book signing
 - Toadstool – will be at Library about 6:15pm
- Ideas for the “library of things”
 - Lawn games, Binoculars & bird guide, pickle ball & tennis rackets, cutters, fancy scissors & punches), party items like warming trays and chafing dishes, pop-up tents.
 - More ideas welcome.
- Marketing our programs – Friends market the annual meeting, book sales, Beyond the Book, Summer Author; Pam has some ideas, for example, using Manchester Ink Link (Margie will contact Carol Robideaux to discuss).

- A Zoom of our own – Judy suggested we have our own Zoom account (separate from Library's); we would own and be host for our own meetings; for a year; no time limit on meetings; what about email reminder that goes out? Judy will investigate. AI
- Annual Meeting – Sunday, November 20
 - Steve Blunt with a program about the Hutchinson Family singers (unavailable on that date) – will use for a future date
 - Thanksgiving program with a husband-and-wife team playing the Lincolns – FIRST CHOICE
 - British servant program – a look at downstairs – BACK-UP

Director's Update – Jen McCormack

- Santhi Ramaswamy retired from the Customer Services department, we divided that full time position into 2 part time
- The city has dedicated \$1.5 million in ARPA funding to the plaza renovation which is enough for at least phase 1 and possibly part of phase 2. We expect to go out to bid for the work in late fall with construction happening next spring/summer
- Library staff held 17 popup libraries during June and July, part of our ARPA grant from the NH State library
- Nashua Goes Back to School scheduled for 8/25

AI – Jill send Jen amount of \$\$ leftover from summer concerts and what we budgeted for other concerts

Financial requests/Grants

- Ella Anderson grant – Judy is working on this
- Back drop for stage – Pam and Judy were working this; in process
- Library Plaza renovation -- will come up with ideas once we know the numbers

2022 Nashua Reads

- Beyond the Book is Sunday, October 2: *Dark Tide* by Stephen Puleo.

- Event registration update – 57 so far.
- Toadstool would be happy if we included their logo in our materials. Pam will ask if they have a higher quality version of their logo.

Miscellaneous

Action Items

Jill	Send Jen the amount of money leftover from summer concerts and what we budgeted for other concerts
Judy	Figure out Square wifi issue
Pam and Judy	Work on Ella Anderson grant Work on sourcing a new back-drop to our current stage
Judy and Sue	Meet to discuss annual meeting program
Margie	Send minutes for posting Contact InkLink
???	Set up deduction of Facebook advertising from PayPal account
???	Who owns and tracks Petty Cash for us?